

**TOWN OF EAST WINDSOR
CAPITAL IMPROVEMENT PLANNING COMMITTEE
SPECIAL MEETING**

Thursday, September 13, 2018 at 6:00 p.m.

1. Time and Place of Special Meeting:

Thursday, September 13, 2018 at 6:00 p.m., Park Hill Community Hall, 1A Park Hill,
Broad Brook, CT, 06016.

Meeting Called To Order at 6:04 p.m.

2. Attendance:

Members: Robert Leach, William Loos, Jack Mannette, Adam Mehan, Cathy
Simonelli, Randi Reichle, Tom Talamini, William Towers Jr. & Richard
Pippin, Jr. (late 6:53 p.m.)

Members Absent: None

Advisors: Bob Maynard, First Selectman, Amy O'Toole, Treasurer

Advisors Absent: Len Norton, Director of Public Works

3. Public Participation:

Andy Hoffman – wanted to know if there are questions about the deliberations can the public ask them then or do they have to wait until they are done and go to the Board of Selectman. Cathy Simonelli told him that there would be public participation times at every meeting so could try and answer the questions then to the best of their ability or they could get back to them with the answer. She did state that there is no interaction during the actual meeting. Andy asked if it would be ok to put them in writing beforehand and Cathy said yes. He also wanted to make sure he could ask other questions to not just the submitted ones and again he was told yes.

4. New Business:

A. Elect Chairman and Secretary:

MOTION made by (Leach) and **SECONDED** by (Reichle) to elect Cathy Simonelli as Chairman of the Capital Improvement Planning Committee.

In Favor: UNANIMOUS **Opposed:** NONE **MOTION:** PASSED

MOTION made by (Talamini) and **SECONDED** by (Reichle) to elect Robert Leach as Secretary of the Capital Improvement Planning Committee.

In Favor: UNANIMOUS **Opposed:** NONE **MOTION:** PASSED

B. Approval of June 21, 2018 Special Meeting Minutes:

MOTION made by (Leach) and **SECONDED** by (Mehan) to accept the June 21, 2018 Special Meeting Minutes, as submitted.

In Favor: UNANIMOUS **Opposed:** NONE **MOTION:** PASSED

Reichle, Talamini & Mannette all chose to abstain from the vote.

C. Review and Update 5-year Plan:

Chairman Simonelli gave an in depth explanation of the process of how projects are chosen for the CIP list. She went over the spreadsheet that is used and what all of the numbers mean. She answered all of the questions that the new members had. She also gave a quick explanation how the presentations work from the departments looking for projects to be funded.

D. Schedule Future Meetings For Fiscal Year 18-19:

Thursday, September 27th at 6:30 p.m.

Thursday, October 4th at 6 p.m.

Thursday, October 11th at 6:30 p.m.

Tuesday, October 23rd at 6:30 p.m.

Thursday, October 25th at 6:30 p.m.

Monday, October 29th at 6:30 p.m.

Thursday, November 1st at 6:30 p.m.

5. Adjournment:

MOTION made by (Loos) and **SECONDED** by (Leach) to adjourn at 6:58 p.m.

In Favor: UNANIMOUS **Opposed:** NONE **MOTION:** PASSED

Respectfully Submitted,

Rebecca D'Amicol

Recording Secretary